



**Solano Local Agency Formation Commission**

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MINUTES OF THE  
LOCAL AGENCY FORMATION COMMISSION OF SOLANO COUNTY  
February 26, 2018 10 AM BOARD OF SUPERVISORS' CHAMBERS  
675 TEXAS STREET, FAIRFIELD, CALIFORNIA

1. CALL TO ORDER

The meeting was called to order at 10:00 am by former Chair Shopay with a salute to the flag.

2. ROLL CALL

Present: Commissioners: Harry Price, Pete Sanchez, Nancy Shopay, and John Vasquez

Alternate Commissioners: Shawn Smith and Skip Thomson (*voting as county member*)

Not Present: Commissioner Jim Spering and Alt. Commissioner Len Augustine

Staff Present: Rich Seithel, Executive Officer and Michelle McIntyre, Analyst

3. CHANGES AND APPROVAL OF THE AGENDA

There were no changes made to the agenda.

4. PUBLIC COMMENTS

There were no public comments.

5. PRESENTATION

The Commission received a presentation from David Feinstein, Planning Manager with the City of Fairfield and Rich Seithel on the proposed Pacific Flyway Center project.

6. CONSENT ITEMS

A. Minutes December 11, 2017

B. Financial Reports November-January 2018

C. Approval of Engagement Letter with James Marta & Company, LLP for Audit of Financial Statements for FY16/17 and FY17/18, contract total \$13,000.

D. Legislative Report

Commissioner Vasquez moved to approve the consent items, second Commissioner Sanchez. The motion was approved with the following votes:

AYES: Price, Sanchez, Shopay, and Vasquez  
NOES: none  
ABSENT: Spering  
ABSTAIN: Thomson

7. BUSINESS ITEMS

A. Chair and Vice-Chair Appointments for Calendar Year 2018

Commissioner Vasquez moved to appoint Commissioner Price as Chair, second Commissioner Sanchez. The motion was approved with the following votes:

AYES: Price, Sanchez, Shopay, Thomson, and Vasquez  
NOES: none  
ABSENT: Spering  
ABSTAIN: none

Chair Price moved to appoint Commissioner Spering as Vice-Chair, second Commissioner Vasquez. The motion was approved with the following votes:

AYES: Price, Sanchez, Shopay, Thomson, and Vasquez  
NOES: none  
ABSENT: Spering  
ABSTAIN: none

In accordance with the Commission's by-laws, Chair Price appointed committee members for the calendar year. Chair Price noted the LAFCO Committees will have identical membership from the prior year as noted below:

Personnel: Commissioners Spering, Price, Shopay  
Policies: Commissioners Thomson and Price  
Fire: Commissioners Vasquez and Augustine  
Budget (standing): Commissioners Sanchez and Smith  
Legislative: Commissioners Thomson and Augustine

B. Mid-Year Budget Status and Finance Committee Meeting Report

Ms. McIntyre presented the staff report on behalf of the Finance Committee, the Commission took no action.

C. Redevelopment Oversight Board Election Update

Mr. Seithel provided a status update of the election to the Commission.

D. Reclamation District 2034 – Project Update

Mr. Seithel provided a status update of the RFP that was issued to the Commission.

8. COMMISSIONER COMMENTS

There were no Commissioner Comments.

9. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (CA GC§ 54954.5)

Title: Executive Officer

The Commission entered into closed session at 10:42 am.

10. REPORT OF CLOSED SESSION

The Chair will announce any reportable actions taken by the Commission in Closed Session. (CA GC§ 54957.1)

The Commission returned from closed session at 11:10. Chair Price reported the Commission took no reportable action.

11. ADJOURNMENT

Chair Price adjourned the meeting at 11:10.

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Harry T. Price, Chair  
Solano Local Agency Formation Commission

ATTEST:

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Michelle McIntyre, Clerk to the Commission