



Solano Local Agency Formation Commission

3700 Hilborn Rd. Ste. 600 • Fairfield, California 94534
(707) 439-3897 • FAX: (707) 438-1788

Staff Report

DATE: April 8, 2013
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Interim Executive Officer
SUBJECT: **PROPOSED FY13/14 Workplan**

RECOMMENDATION: The Commission adopt or adopt with modifications the proposed workplan for FY 13/14.

BACKGROUND:

Each year the Commission adopts a work plan that includes anticipated applications as well as other administrative activities. The work plan is used in developing the annual budget.

DISCUSSION:

The work plan is divided into four main categories: potential city applications, potential special district applications, service review and sphere of influence updates, and administrative activities. Table 1 shows the proposed schedule for updates to the municipal service reviews and sphere updates. Highest priority is given to cities and districts that will be having projects come before LAFCO in the upcoming fiscal year.

City Applications

1. Suisun City - Assist and provide feedback for the Land Use Element for the City's General Plan Update. Work with the City on the municipal service review and sphere of influence update.
2. Vacaville - Assist City of Vacaville with a reorganization located south of the Southtown Development, in the Vanden Meadows project – Later in 2013
3. Dixon – A movie studio may be relocating to Dixon to land just south of the city limits. The City wants to control land to south of studio but does not want to provide services since it is now agricultural land – Williamson Act – lands. The area is located just north of the greenbelt.

4. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission's consideration. The City is now the lead agency.
5. Process other changes of organization/reorganization.

Special District Applications

6. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
7. Other Solano Irrigation District annexations and detachments.
8. Formation of two County Service Areas - Wood Creek 66 / Green Valley.
9. Rural North Vacaville Water District annexations.
10. Investigate consolidation of fire districts.
11. Continue staff support to the Fire Protection District Subcommittee.
12. Process other changes of organization/reorganization.

Municipal Service Reviews / Sphere of Influence Updates

13. Municipal Service Review and Sphere of Influence updates for Dixon, Suisun City, and Vacaville
14. Municipal Service Reviews for 6 fire districts
15. Additional service reviews and sphere updates – see attached schedule.

Administrative

16. Continue to digitizing LAFCO's archives including creating a database for LAFCO records.
17. Develop FY 2014-15 Budget with input from the County and Cities.
18. Continue to review and update LAFCO policies.
19. Maintain LAFCO website.
20. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.
21. Continue staff collaboration with other Bay Area LAFCO staff.

Table 1: Municipal Service Review and Sphere of Influence Update* Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Dixon	2005	2010	1	2013-14
Suisun City	2005	2010	1	2013-14
Vacaville	2005	2010	1	2013-14
Fairfield	2008	2013	2	2014-15
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Vallejo	2004	2009	2	2014-15
<u>Special Districts</u>				
Fire Districts	2006	2011	1	2013-14
Water Districts	2009	2014	2	2014-15
Reclamation Districts	2009	2014	3	2015-16
Sanitation Districts	2007	2012	4	as needed
Cemetery Districts	2012	2017	5	as needed
Mosquito Abatement	2006	2011	5	as needed
Recreation Districts	2006	2011	5	as needed

*Spheres of Influence are updated as necessary.