



Solano Local Agency Formation Commission

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Staff Report

DATE: April 14, 2014
TO: Local Agency Formation Commission
FROM: Elliot Mulberg, Interim Executive Officer
SUBJECT: **PROPOSED FY14/15 Workplan**

RECOMMENDATION: The Commission adopt or adopt with modifications the proposed workplan for FY 14/15.

BACKGROUND:

Each year the Commission adopts a work plan that includes anticipated applications as well as other administrative activities. The work plan is used in developing the annual budget.

DISCUSSION:

The work plan is divided into four main categories: potential city applications, potential special district applications, service review and sphere of influence updates, and administrative activities. Table 1 shows the proposed schedule for updates to the municipal service reviews and sphere updates. Highest priority is given to cities and districts that will be having projects come before LAFCO in the upcoming fiscal year.

City Applications

1. Vallejo - Vallejo Marine Terminal annexation.
2. Vacaville - Vanden Meadows annexation, sphere update, and MSR.
3. Vacaville – Potential annexation of Freese properties.
4. Dixon – Assist the City with the transition from the JPA with SID to other water service provider.
5. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission's consideration. The applicant is working on the CEQA analysis.

6. Process other changes of organization/reorganization.

Special District Applications

7. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
8. Other Solano Irrigation District annexations and detachments.
9. Rural North Vacaville Water District MSR and sphere update to include parcels that receive water for fire suppression.
10. Investigate consolidation of fire districts.
11. Formation of two County Service Areas - Wood Creek 66 / Green Valley.
12. Process other changes of organization/reorganization.

Municipal Service Reviews / Sphere of Influence Updates

13. Complete Municipal Service Review and Sphere of Influence updates for Dixon, Suisun City, and Vallejo.
14. Complete Municipal Service Reviews for 6 fire districts.
15. Complete MSR for Rural North Vacaville Water District and Maine Prairie County Water District.
16. Complete MSR for resource conservation districts and sewer districts.
17. Peterson Road SOI amendment for Suisun City submitted by landowner.
18. Additional service reviews and sphere updates – see attached schedule.

Administrative

19. Develop FY 2015-16 Budget with input from the County and Cities.
20. Assist the Auditor with the 2014-15 Audit.
21. Continue staff support for the Commission's committees.
22. Continue to review and update LAFCO policies.
23. Maintain LAFCO website.

24. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.

25. Continue staff collaboration with other Bay Area LAFCO staff.

Table 1: Municipal Service Review and Sphere of Influence Update* Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Dixon	2005	2010	1	2013-14
Suisun City	2005	2010	1	2013-14
Vacaville	2005	2010	1	2013-14
Vallejo	2004	2009	1	2014-15
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Fairfield	2008	2013	3	2017-18
<u>Special Districts</u>				
Fire Districts	2006	2011	1	2013-14
Water Districts	2009	2014	1	2014-15
Resource Conservation	2006	2011	1	2014-15
Sanitation Districts	2007	2012	2	2014-15
Reclamation Districts	2009	2014	3	2015-16
Mosquito Abatement	2006	2011	5	as needed
Recreation Districts	2006	2011	5	as needed
Cemetery Districts	2012	2017	5	as needed

*Spheres of Influence are updated as necessary.