

**Solano Local Agency Formation Commission**3700 Hilborn Rd. Ste. 600 • Fairfield, California 94534
(707) 439-3897 • FAX: (707) 438-1788**Staff Report**

DATE: August 11, 2014

TO: Local Agency Formation Commission

FROM: Elliot Mulberg, Interim Executive Officer

SUBJECT: **FY14/15 Workplan Status Report**

RECOMMENDATION: The Commission receives the work plan status report.

BACKGROUND:

Each year the Commission adopts a workplan that includes anticipated applications as well as other administrative activities. The work plan for FY 2014-2015 was developed during the annual budget process.

DISCUSSION:

Since the 2014-15 workplan was approved we have already completed the Vacaville MSR, Vacaville SOI update, and Vanden Meadows application. The six Fire Protection Districts MSR and Dixon MSR drafts have been submitted for public comment and will be heard at our August meeting. In addition work on the MSR's for Resource Conservation Districts and the two water agencies, Rural North Vacaville and Maine Prairie are in progress. Staff attended a meeting of Bay Area Executive Officers in Oakland, and has been working with the Policy and the Personnel Committee to update the Commission's fee and personnel salary resolution policy.

Since the Commission adopted the work plan additional potential projects have been brought to our attention. Most of the new projects fall under the SID annexations and detachments item in the adopted workplan. The new projects were added so as to provide a more complete picture of our activities. The new projects are shown in underline.

In addition, there are a number of islands within the City of Fairfield which are still part of the County. These parcels do not receive city services but rely on septic for wastewater services. One of the parcels contains a failing septic system and is considering a request to annex to the City of Fairfield and the Fairfield-Suisun Sewer District (FSSD). Staff is working with City, County, FSSD staff and homeowners on the application process.

Completed

1. Vacaville - Vanden Meadows annexation, sphere update, and MSR.

In Progress

1. Municipal Service Reviews for 6 fire districts –the DRAFT fire District MSR is available for public comment.
2. MSR for Rural North Vacaville Water District and Maine Prairie County Water District.
3. MSR for resource conservation districts.
4. The DRAFT Dixon MSR – the DRAFT is available for public comment.

To Be Completed

City Applications

1. Vallejo - Vallejo Marine Terminal annexation.
2. Vacaville – Potential annexation of Freese properties.
3. Dixon – Assist the City with the transition from the JPA with SID to other water service provider.
4. Dixon - Assist the City with the North Dixon Annexation proposal for the Commission’s consideration. The applicant is working on the CEQA analysis.

Special District Applications

1. The Solano Irrigation District -Brighton Landing, Vacaville – The application consists of a detachment of territory within Vacaville city limits that lies in SID territory.
2. Other Solano Irrigation District annexations and detachments.
 - a. Madison Change of Organization
 - b. TRI-Pointe Homes Change of Organization
 - c. King/Wood/Keune Change of Organization
 - d. N. Village #6 Change of Organization

- e. Dittmer Change of Organization
 - f. Northbay Change of Organization
 - g. Frank Property – Change of Organization
 - h. Singh Property Change of Organization
 - i. A&T Ranches Change of Organization
 - j. ICON Aircraft Change of Organization
3. Investigate consolidation of fire districts.
 4. Formation of two County Service Areas - Wood Creek 66 / Green Valley
 5. Process other changes of organization/reorganization.

Municipal Service Reviews / Sphere of Influence Updates

6. Complete Municipal Service Review and Sphere of Influence updates for Suisun City, and Vallejo.
7. Complete MSR for Rural North Vacaville Water District and Maine Prairie County Water District.
8. Complete MSR for sewer districts.
9. Peterson Road SOI amendment for Suisun City submitted by landowner.
10. Additional service reviews and sphere updates – see attached schedule.

Administrative

11. Develop FY 2015-16 Budget with input from the County and Cities.
12. Assist the Auditor with the 2014-15 Audit.
13. Continue staff support for the Commission’s committees.
14. Continue to review and update LAFCO policies.
15. Maintain LAFCO website.

16. Continue staff service on CALAFCO subcommittees as well as assist with staff workshops and conference planning.

17. Continue staff collaboration with other Bay Area LAFCO staff.

Table 1: Municipal Service Review and Sphere of Influence Update¹ Schedule

<u>Cities</u>	<u>Last MSR</u>	<u>Next Update Due</u>	<u>Priority</u>	<u>Update Scheduled</u>
Dixon	2005	2010	1	in progress
Suisun City	2005	2010	1	2013-14
Vacaville	2005	2010	1	2013-14
Fairfield	2008	2013	2	2014-15
Rio Vista	2006	2011	2	2014-15
Benicia	2005	2010	2	2014-15
Vallejo	2004	2009	2	2014-15
<u>Special Districts</u>				
Fire Districts ²	2006	2011	1	in progress
Water Districts	2009	2014	1	in progress
Resource Conservation Districts	2006	2011	1	in progress
Sanitation Districts	2007	2012	2	2014-15
Mosquito Abatement	2006	2011	3	2014-15
Reclamation Districts	2009	2014	4	as needed
Cemetery Districts	2012	2017	5	as needed
Recreation Districts	2006	2011	5	as needed

¹Spheres of Influence are updated as necessary.

² Have retained Policy Consulting Associates to complete the MSR. Scheduled for completion in October 2014.